

LOCATION SCOUTING CHECKLIST



LOCATION:

DATE & TIME:

Storytelling:

- ☐ Does the setting meet the scene requirements / director's vision?
- ☐ Is the location accurate to the time period?
- ☐ Will the location require physical modifications?

NOTES:

Access and Logistics:

- ☐ Are there loading and unloading zones?
- ☐ Sufficient on-site parking for cast, crew, and equipment trucks?
- ☐ Are there on-site bathrooms available for cast & crew?
- ☐ Is there access via public transport for cast & crew?
- ☐ Is the site accessible for people with disabilities?
- ☐ Is there space for catering and a rest area?
- ☐ Will the property owner allow equipment delivery prior to filming day?

NOTES:

Power and Technical Needs:

- ☐ Sufficient electrical outlets available?
- ☐ Access to circuit breakers?
- ☐ Will the location provide Wi-Fi?
- ☐ Is there space for camera rigs, cranes, and other equipment?
- ☐ Backup power sources available?
- ☐ Dedicated space for hair, makeup and wardrobe?

NOTES:

Safety:

- ☐ Emergency exits & first aid availability?
- ☐ Hazards: uneven terrain, water, wildlife, or unsafe structures?
- ☐ Security concerns or private property issues?
- ☐ Fire safety measures in place?
- ☐ Access to gas cut off in case of emergency?
- ☐ Access to water shut off in case of emergency?
- ☐ Are barriers or security required for public areas?

NOTES:

**Sound and Surroundings:**

- ☐ Road traffic concerns?
- ☐ Train traffic concerns?
- ☐ Air traffic concerns?
- ☐ Boat traffic concerns?
- ☐ Echo or reverberation concerns?
- ☐ HVAC: Can air conditioning / heating / ventilation be turned off?
- ☐ Can noisy machinery or appliances be turned off?

NOTES:**Visuals:**

- ☐ Test wide shots
- ☐ Are there angles or directions that should be avoided in framing?
- ☐ Any commercial clearance required for signage or branding?
- ☐ VFX needs: Anything to be removed or added in post?
- ☐ Is set dressing and modification allowed (painting walls, moving furniture, etc.)?

NOTES:

**Lighting and Weather:**

- ☐ Will rain impact the shoot?
- ☐ Is the ground usable when wet?
- ☐ Is there temperature control indoors?
- ☐ Sunlight: any time of day considerations?

NOTES:**Contract and Permits:**

- ☐ Are there noise restrictions?
- ☐ Does the location agreement include overtime clauses?
- ☐ Are there restrictions on shooting hours (night shoots, early mornings)?
- ☐ Is this location a walk-away, or must the production wrap and clear each day?
- ☐ Does production insurance cover this location?
- ☐ Will the owner sign a location release?
- ☐ Does the agreement guarantee exclusive use of the space during filming hours?

NOTES: